CPR / Use of Defibrillator Training Evaluation

Information	Fact	Notes			
Number of venues used	7	All provided free of charge	All venues were accessible and had car parking	All but one of the venues had a defibrillator on site. All of which are registered on the BHF defibrillator database 'The Circuit'	
Number of training days	8	The majority of training days were held on Saturdays but sessions have been held on other days in response to demand where possible	All training is in line with current Resuscitation Council Guidance, including that relating to COVID	COVID guidance was followed at all times. Sanitiser / masks were available at all sessions	All training was provided free of charge
Number of training sessions	27	6 scheduled sessions per day	Sessions were run providing there was at least 1 participant	Sessions without bookings were cancelled	Sessions were cancelled during the period the Charity was being challenged
Maximum places per session available for advance booking	6*	*Increased to 8 from July 2022 to improve efficiency, although the trainer to participant ratio remains unchanged - 1:6	All bookings were made via the booking system on the Charity website. All participants receive confirmation that their booking has been accepted		
Number of attendees in the period covered by the Annual Report	110	Average number of participants 4.07	Participants could pre-booked places up to midnight the day before the sessions were held	All participants were issued with a personalised certificate of attendance on completion of their session	Some participants have attended more than one session to practice their skills
Number of DNA's (booked but Did Not Attend or send apologies)	6	DNA's impacted on 4 sessions	Those who do not attend are contacted and invited to rebook		
Number of walk-in participants	2	Walk in participants are welcome providing the Trainer to Participant ratio is maintained		All participants were issued with a certificate of attendance on completion of their session regardless of an advance booking	
No of participants not completing the session	0				
Participants age range	10 - 90 years of age	Participants under the age of 16 must be accompanied by a parent, guardian or responsible adult			
Adult / Young person	99.28% / 2.72%	Family groups are actively encouraged			
Female / Male	59.09% / 40.91%	Those who experience disability are encouraged and training adapted to respond to their need			

Trainer to Participant Ratio - Target 1:6	Actual Trainer: Participant Ratio	Target achieved?	
11 Sessions	1:2	Exceeded	All training sessions were of 1 hour duration
4 Sessions	1:2.5	Exceeded	All training sessions were of 1 hour duration
4 Sessions	1:3	Exceeded	A 15 minute gap was left between sessions to allow for sanitising and making ready equipment
5 Sessions	1:4	Exceeded	
3 Sessions	1:6	Achieved	In addition to the trainers, there is always another member of the charity on hand to assist with set up, welcoming participants, answering questions, sanitising equipment and caring out administrative duties

Information	Fact	Notes		
Training Equipment		**Target achieved?**		
Target Manikin to Participant	1:1	Achieved	Trainers use Little Annie Manikins. Adult, junior and baby manikins are available	
Target Training Defibrillator to Participant	1:2	Achieved	Trainers endeavour to have a number of different training defibrillators where possible to aid familiarity	
Post Training Questionnaire	**Percentage participants rating 5 - Excellent**			
How do you rate the booking process? (Record N/A if someone else booked for you.	96.80%	Participants rated their response from 5 - Excellent, 4 - Good, 3 - Average, 2 - Satisfactory, 1 - Poor		
How do you rate the training venue?	96.50%			
We're the objectives of the training session clearly explained at the beginning?	99.81%	94.55% of all participants completed a questionnaire (100% in most sessions). Although questionnaire were anonymous the majority of respondents included their name on feedback.		
Was participation encouraged at all times during the training session?	99.81%	A number of participants who attended as a couple or family gave combined feedback by completed a single questionnaire		
Was the training you received clear and was the information given clear and informative?	99.61%			
Was the training helpful?	99.61%			
Were the trainers knowledgeable about the subject?	99.81%			
Were the trainers professional, well prepared and thorough?	99.81%			
Participants required to respond Yes or No	**YES**	**NO**	**No Response**	
Was the time allowed for training sufficient?	100%	-	-	In addition to answering the set questions, participants are invited to add comments. All feedback is welcomed, recorded verbatim in training reports and used to inform future training
Did you have enough time to practice CPR and use a training defibrillator?	100%	-	-	
Was the training easy to understand?	100%	-	-	
Would you feel confident to help someone in cardiac arrest?	100%	-	-	
Did you enjoy the training?	100%	-	-	
Would you like to attend a future session to increase confidence and practice CPR?	82.72%	17.28%	-	
Would you attend an annual refresher training session in order to maintain skills and confidence?	97.70%	2.30%	-	
Would you be willing to provide a testimonial to help inspire and encourage others?	89.66%	10.34%	-	
Will you encourage friends, family, work colleagues and others to attend training?	100%	-	-	
Complaints				
Number of complaints received during the period	0			